

Sports Coordinator – Summer Camp Program

Deerfield Parks & Recreation – Deerfield, NH

Seasonal, Part-Time • In-Person • June 22 – August 19

Schedule: Monday–Wednesday, 8:00 AM–4:00 PM (with optional additional hours)

Position Summary

Deerfield Parks & Recreation (DPR) is seeking an enthusiastic and reliable **Sports Coordinator** to support our summer camp program serving children in grades K–6. This is a seasonal role running **June 22 through August 19**. It's a great fit for someone who enjoys working with kids, loves being outdoors, and wants hands-on experience leading recreational activities. The Sports Coordinator helps create a fun, safe, and engaging environment while gaining real skills in youth leadership, activity planning, teamwork, and recreation programming. The Sports Coordinator will also work closely with the Arts Coordinator on a daily basis, providing support as needed and assisting with the implementation of each other's programs

Note: Summer camp officially ends August 21, but this role concludes August 19.

Key Responsibilities

- Learn and implement the weekly planned sports activities provided by DPR, with the option to contribute your own ideas and suggest sports or games you would like to lead.
- Prepare equipment and materials needed for each day's sports activity.
- Lead groups of children (K–6) in sports and recreational activities in an engaging and age-appropriate manner.
- Modify sports and activities to suit a variety of ages, abilities, and group sizes.
- Supervise and actively participate in outdoor activities all day, in all weather conditions (rain or shine).
- Assist the Arts Coordinator with craft preparation and supervision when needed.
- Support Lead Staff with general camp operations throughout the day.
- Maintain a positive, encouraging presence while ensuring camper safety at all times.
- Receive and implement constructive feedback from DPR administration.
- Represent DPR in a professional, friendly, and responsible manner.

- Perform other related duties as needed to support program success and daily operations.

Required Qualifications

- Must be **at least 16 years old**.
- Demonstrated responsibility and reliability, including the ability to commit to a fixed Monday–Wednesday schedule.
- Experience working with children in any setting such as:
 - childcare facilities
 - summer camps
 - after-school programs
 - coaching or youth sports
 - schools or youth groups
- CPR/First Aid certification (or willingness to obtain).
- Strong communication and group leadership skills.
- Comfortable being outdoors for the full camp day.
- Ability to collaborate with other staff, take direction, and work as part of a team.

Preferred / Nice-to-Have Skills

- Experience coaching, playing, or leading sports activities.
- Creativity and comfort modifying games to match age levels and weather constraints.
- Interest in recreation, physical education, teaching, or youth development.

What Makes This Role Unique

This position provides practical, résumé-building experience. Rather than simply supervising children, the Sports Coordinator is entrusted with **leading and adapting sports activities**, preparing daily materials, and supporting camp operations. It's an excellent stepping-stone for anyone interested in education, coaching, recreation, or youth leadership roles.